

# **GRANADA SANITARY DISTRICT**

## **OF SAN MATEO COUNTY**

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## **MINUTES**

### **BOARD OF DIRECTORS REGULAR MEETING**

### **November 16, 2006**

**CALL MEETING TO ORDER:** The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Clark at 7:35 p.m.

**ROLL CALL:** Attending Directors: President Matthew Clark, Vice President Leonard Woren, Treasurer Ric Lohman, and Board Member Gael Erickson. Secretary Fran Pollard was absent.

Attending Staff: General Manager Chuck Duffy, District Engineer John Rayner, and District Legal Counsel Jonathan Wittwer.

**PLEDGE OF ALLEGIANCE:** President Clark led those present in reciting the Pledge of Allegiance.

**GENERAL PUBLIC PARTICIPATION**  
None.

### **ACTION AGENDA**

#### **1. Consideration of Resolution ordering the making of Amended Reassessments.**

**ACTION:** Director Woren moved to approve the Resolution ordering the making of Amended Reassessments. (Res. 2006-009). (Woren/Lohman).  
Approved 4-0.

#### **2. Consideration of a Resolution Approving Preliminary Amended Reassessment, Order Public Hearing, and Directing Actions.**

**ACTION:** Director Woren moved to approve the Resolution Approving Preliminary Amended Reassessments, order the public hearing, and directing actions. The public hearing will be held at the January 18, 2007 regular board meeting. (Res. 2006-010). (Woren/Erickson). Approved 4-0.

#### **3. Report on the Inflow and Infiltration Flow Metering Study.**

District Engineer John Rayner provided the board with a summary of the facts, findings, and future actions resulting from the metering study conducted by Villalobos Consulting.

**4. Consideration of District Website address.**

**ACTION:** Director Woren moved to approve registering *granada.ca.gov* as the District's new web site address. (Woren/Lohman). Approved 4-0.

**5. Consideration of District Logo.**

The General Manager reported that staff will be emailing the proposed logo to the Board for input and suggestions.

**CONSENT AGENDA**

Director Woren requested that Item 8 be held for discussion.

**6. Approval of Special Meeting minutes for October 19, 2006.**

**7. Approval of Regular Meeting minutes for October 19, 2006.**

**9. Approval of Assessment District Administrative Costs Fund distribution #05-06/07 totaling \$ 751.67.**

**10. Approval of October 2006 Financial Statements.**

**ACTION:** Director Woren moved to approve Consent Agenda items 6, 7, 9, and 10. (Woren/Erickson). Approved 4-0.

**8. Approval of November 2006 warrants totaling \$125,807.28. (Checks 2567-2598).**

Director Woren requested that staff research the LAFCo payment item to see if it constitutes our complete share of the LAFCo budget, and to also research the SAM claim reimbursement item.

**ACTION:** Director Woren moved to approve Consent Agenda item 8. (Woren/Lohman). Approved 4-0.

**DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

**11. Sewer Authority Mid-Coastside.**

Director Lohman reported on the potential uses of the open field land owned by SAM outside the treatment plant property.

**12. Report on other seminars, conferences, or committee meetings.**

**INFORMATION CALENDAR**

**13. Attorney's Report.**

**14. Treasurer's Report.**

**15. General Manager's Report.**

John Rayner provided an update on progress and schedule for the Naples Beach Pump Station project.

**16. Administrator's Report.**

**FUTURE AGENDA ITEMS**

**ACTION:** Director Lohman moved to cancel the December 21, 2006 Regular Board meeting. (Lohman/Woren). Approved 4-0.

Director Woren requested that an Urgency Item be placed on the agenda, to be heard in closed session: Consideration of Acquiring the Recently Listed Harbor District Property for a Sewer System Emergency Wet Weather Storage Project.

**ACTION:** Director Woren moved to find that above item came to the attention of the District Board subsequent to the posting of the agenda, and that it requires action before the next regular board meeting. (Woren/Lohman). Approved 4-0.

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 9:04 p.m.

- 1. Consideration of Acquiring the Recently Listed Harbor District Property for a Sewer System Emergency Wet Weather Storage Project; Conference with Real Property Negotiator Chuck Duffy (Government Code Section 54956.8).**

**RECONVENE TO OPEN SESSION**

Board President Clark reconvened to Open Session at 9:51 p.m. District Counsel announced that there was no reportable action taken in the Closed Session.

**ADJOURN REGULAR MEETING**

The Regular Meeting was adjourned at 9:52 p.m.

SUBMITTED BY:

APPROVED BY:

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Chuck Duffy, General Manager

\_\_\_\_\_  
Fran Pollard, Secretary

Date Approved: January 18, 2007